

YOUR LETTINGS JOURNEY

MARKET VALUATION, MARKET INFORMATION AND PROPERTY SURVEYS

Insight into the current market conditions and expected rental value | Assess property and assist in suggestions to optimise rental value and desirability



SUZY BROWNE
Lettings Manager



BERNADETTE SHERIDAN
CEO



LUCY WOOLMAN
Business Development Manager



LETTINGS VIEWING AND OFFERS

Accompanied viewings and discussion and feedback about the property and the prospective tenants requirements and desires | Receive offers and run through and encourage transparency on criteria and next step process



SUZY BROWNE
Lettings Manager



DARRYL BLACKFORD
Senior Property Consultant



MARIA SHERIDAN
Lettings Consultant



PRE-TENANCY WORKS AND DEAL PROGRESSION INCLUDING DEPOSIT REGISTRATION (UP TO MOVE IN) AND CHANGE OF TENANTS

Progression of Tenant referencing | Ensure compliance of properties for lets | Issue of compliant documentation with legislation | Right to Rent checks | Contract compilation and execution | Confirmation of receipt of funds | Progression and oversight of works prior to tenant occupation | Arranging Inventories and pre tenancy cleans | Deposit registration



MIKAYLA KASCHULA
Tenancy Progressor



GISELLA PASCALL
Tenancy Progressor



PROPERTY MANAGEMENT AND COMPLIANCE

Compliance with all current legislation | serving of legal notices | Property maintenance | Property Inspections | Up to date certificates | Sourcing and using trusted compliant contractors for work | Collation of quotes | Assistance on compliance / legal issues



KELLY RENS
Company Administration



KELLY WILSON
Head of Property Management



DHRUVIKA PATEL
Property Manager



CHRIS SOLOMON
Property Manager



DENISE NYOBO
Property Manager



DEANNE CLAASSEN-ENSLIN
Property Manager



RENEWALS AND RENT REVIEWS AND DEPOSIT COMPLIANCE

Contact Landlord and Tenants about tenancy renewals
| Discuss with Valuation Team for rent reviews |
Ensure compliant deposit registration | Right to Rent
checks | Compliant Documentation/ notices



SHAZELLE GOUNDER
Tenancy Renewals Administrator



TENANCY COMPLETION | END OF TENANCY | CHECK-OUTS | DEPOSIT RETURNS AND DISPUTES

Deposit dispute process and assistance |
Inventory check out advice and support |
Deposit deregistration and release



SHANÉ KNICKLEBEIN
Move-out Operations Co-ordinator

SENIOR MANAGEMENT

Responsible for policies, legal compliance, resolve escalated
issues and legal situations pertaining to the business



BERNADETTE SHERIDAN
CEO



RICHARD WATT
CFO



KELLY RENS
Company Administration

ACCOUNTS

Process payments | Generate Statements |
Pay Invoices | All things financial



ELAINE STRYDOM
Accounts Manager



BIANCA RADLOFF
Accounts

Passionate about Property

AWARD WINNING ESTATE AGENTS



SPEAK WITH YOUR LETTING SPECIALIST:

Wimbledon Village | Wimbledon Park | Putney

Phone: 0208 944 2918

Email: info@brinkleys.co.uk